



ST. JOSEPH'S CATHOLIC SCHOOL

EXCELLENCE IN CATHOLIC EDUCATION

St. Joseph's Catholic School Advisory Council Meeting Minutes January 19, 2017

Members Present: Justin Baerlocher; Michele Farthing; Perry Kelly (Ex officio, Principal Elect); Teresa Krushcke; Patrick Valdez; Pete Wilhelm; Sherri Jones

Members Absent: Kathleen Cleary (Ex officio, Interim Principal); Kori Harrison; Fr. Vasquez

The meeting was called to order at 7:05 pm, and was opened with a prayer led by Perry Kelly.

PTO: The president of PTO, Melissa Schroeder, joined the meeting and shared that the Winter Ball is being held on January 20 and the Crab Feed is in March. Melissa also shared that Amy gave her information about the Yokes Community Cards and Fred Meyer Community Cards.

Principal's Report: Perry shared that Catholic School Week begins on January 29. There will be activities such as a canned food drive and grounds clean-up day. Kathleen is asking some parents to speak about why they chose to send their children to St. Joseph's. Perry is asking Holy Spirit parishioners to do the same. Perry will send us his St. Joseph's Catholic School videos on a private YouTube link so they can be previewed.

Tiffany, Nancy, and Perry are putting together a timeline for enrollment. Registration for current families is set to start on January 30. Open House will be on February 12.

Marketing: Amy Hunkapillar opened up showing the banners that were made for the Family Expo. She also shared tickets that will be handed out at the expo. The St. Joseph's Catholic School will be having a carnival theme. Volunteers at the booth will have carnival vests to wear. Children will receive tickets with our open house info on the back. There will be a photo booth, duck pond, and SJS balloons.

Annual Appeal cards are being mailed on January 24. Next year, the marketing committee will need a person to take on the Annual Appeal. There will be money link on the school website for donations.

Fundraising: Art and Wine has 20 tables sold so far. Volunteers are still needed to serve that night. A discussion was held regarding asking Prep students to help with this. Perry volunteered to speak with Enda. The monetary goal for that night is \$70,000. There will also be a Fund A Need to earn \$30,000 for new technology.

Finance: There is a meeting scheduled for January 25, 2017.



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Tuition Review: Last year, St. Joseph's Catholic School had a net loss of \$49,473.56. The parish subsidy was \$198,620. Fr. Vasquez wants the new budget to be written as if there will be no parish subsidy. He won't know what can be done for a subsidy until sometime this summer. The parish books will not be reconciled until March. After that, the bookkeeper (Liz) will work on the school books.

The Yakima Diocese is attempting to model its schools after the Seattle Diocese. The guidelines for the Seattle diocese state that 15-21% of the Parish's ordinary income of the previous year should go to the school.

Last year St. Joseph's Catholic School had \$60,000 in tuition forgiveness last year. This year it looks like the total will be around \$80,000.

Recommendations for the Finance Committee:

- Support St. Joseph's Catholic School with a minimum of 15% in subsidies.
- 3-5% tuition increase. This could even be on a sliding scale, depending on the number of children in a family.
- Use a committee to review tuition forgiveness requests and decide whether or not to award.

Questions:

- What are our operating expenses?
- Will the staff be receiving a salary increase?

Snow Days: 1000 hours of seat time is required per school year for private schools. Many ideas were discussed: attending school on President's Day, March 10 in-service, Easter Monday, and add ½ day to Good Friday, or adding days to the end of the calendar. The SAC recommended adding days to the calendar at the end of the school year. Perry will take the proposal back to the staff.

Upcoming topics for discussion:

Review of Teacher Handbook – February

Annual Report - March

The next SAC meeting will be Wednesday, February 22, 2017 at 7:00 p.m.

Meeting adjourned at 9:50 p.m.