



ST. JOSEPH'S CATHOLIC SCHOOL

EXCELLENCE IN CATHOLIC EDUCATION

St. Joseph's Catholic School Advisory Council Meeting Minutes September 28, 2016

Members Present: Justin Baerlocher; Kathleen Cleary (Ex officio, Interim Principal); Michele Farthing; Kori Harrison; Perry Kelly (Ex officio, Principal Elect); Sherri Jones; Patrick Valdez; Pete Wilhelm; Teresa Kruschke

Members Absent: Father Vasquez (Ex-officio, Pastor)

The meeting was called to order at 7:00 pm

Meeting was opened with a prayer led by Pelly Kelly, Principal Elect.

Principal's Report: Kathleen and Perry provided the principal's report. Enrollment numbers were given— 201 (K-8) and 298 including the preschool. It was noted that Faith Formation, Catechetical Training for teachers would be starting next week and would continue until Thanksgiving. An update on the vandalism on campus was given- the bleachers that had been damaged have been tipped over so that people would not use them. The question of possibly repairing ourselves had come up but due to liability, it was decided not to go this route. A police report will be filled out and then a claim will be submitted to insurance for repairs. The committee questioned whether or not bleachers were necessary as people generally bring their own chairs and wondered if it might be more cost effective not to have them. Speaking of the fields behind the PAC, this brought attention to the goal posts that could easily be tipped over in the soccer field. Mr. Aitoro and Dave Delaire have been discussing putting in cement anchors for these.

PTO: Trunk or Treat is scheduled for Friday, October 28th in the school parking lot and in Dillon Hall. This event is expected to continue in its growth which could generate more funds in the coming years for the school. The committee discussed possibly considering changing the Crab Feed to another time or another event due to the timing and confusion with the Humane Society Crab Feed fundraiser. The committee is working towards a balanced budget as it overspent in the years prior.

Marketing: Amy Hunkapillar, SAC member and Marketing Chairperson, gave the Marketing Committee Report beginning with a report of a very successful Back to School Night (8/25). The next major project coming up for the committee is the Family Expo. She shared that work has already begun on having professional signage, giveaways and was working with the event coordinator at the TRAC to have a booth closer to the front for better visibility. It was noted that Leslie Hieb, has agreed to help with this event. Amy also touched on activities for Catholic Schools Week. One of the activities is the canned food drive – the Marketing Committee would like to update some of the graphics promoting this and would like more involvement with the parishes to participate. Additionally, thought has already been given to this year's open house for the school. At this time, consideration is being given to when it



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would be best to schedule so that no one is left out. It was requested that this topic be put on the agenda for the next meeting for discussion.

Fundraising: Big news for the school is the new contract for an umbrella sponsorship with Lourdes. Fun Run at the time of the meeting was on track to reach \$21,000. Michele Farthing reported that the scrip program, not including Yoke's, has brought in \$8,903 to date this year. She also said that she was working towards getting the Target Redcard and Fred Meyer's community rewards added in the near future. Perry to assist with a project to explain scrip through the use of video clips. Amy to post information regarding scrip on the website. Possible fundraisers/ community builders on the horizon: Yogurt Beach (30% back), McDonald's in the spring and Dream Dinners in November (24 tickets).

Finance: Kathleen and Perry passed out a budget for the committee to review. They shared that it was the hope to further develop the budget which would reflect a 5 year plan on what is coming up inclusive of capital projects such as repairs for the flag pole, parking lot, leaks in roof etc. Pete Wilhelm to attend the next finance board committee meeting as a SAC representative, which is scheduled for October 19, 2016.

Technology: Fiber Optics has been installed for the school which will provide better internet speeds (less lag time) across the campus.

Other Business: Letters to be sent out those who generously gave money towards a reader board. These letters would let them know that while their support is greatly appreciated there is not sufficient funds for the project at this time. The committee discussed possibly re-allocating these funds towards other projects that were more of a priority in maintaining the school. It was noted that 100 sprinklers had been changed out on the grounds and that this project will continue until all have been changed out. Kathleen shared that the grotto for St. Joseph was still on hold as the school continues to wait for the statue to arrive. This project will be completed by Cole Varker for his Eagle Scout project.

Upcoming topics for discussion: December/January – review tuition rates; March – Nominating of SAC members; April – following years Budget. Additional topics needed to be addressed include the ongoing need of reviewing current policies for the school and parents as we look to continuously improve.

Meeting Schedule: As a reminder, the SAC agreed upon the 4th Wednesday of each month to meet at 7:00 PM in the Middle School Library - with the exception of November and December (which will meet November 16 and December 14).

The next SAC meeting will be October 26, 2016 at 7:00 p.m.

Meeting adjourned at 8:42 p.m.